



Policies & Procedures

Membership Policies & Procedures

Class Access

All membership options include access to all Bluprint Fitness classes including: CrossFit, Boot Camp, Rowing, Bluprint Strength, Olympic Lifting, and Yoga.

Membership Discounts

Family Discount: Additional family members residing in the same household are eligible for a 10% discount on a second membership of the same or lesser value.

Hero Discount: 10% off for current/former military, police, and fire personnel with documentation.

Couple's Discount: 5% off all packages other than the 12-Month Unlimited Package (12-Month Unlimited Membership has a special rate seen above).

Note: Discounts cannot be combined. Couple's Unlimited cannot be combined with any discount as it is already discounted.

Membership Dues

Membership dues will be billed automatically by our payment processing system using the payment account on file. Billing occurs on the first of every month. **All memberships will renew automatically (month-to-month) until we receive written notification otherwise; sent to coachdyce@bluprintfit.com.**

Membership dues are non-refundable.

Membership Cancellation

To cancel renewal, supply written notice at least 30 days in advance of the next billing cycle by emailing coachdyce@bluprintfit.com. Notifications received after the 30-day notice period will result in membership continuing for one additional month.

Early Membership Termination

We understand that life happens. If you need to break your six or twelve month contract for any reason, you may do so by paying the equivalent of one month's dues (for 6-month commitments) or two months dues (for 12-month commitments). A Member may cancel their membership without paying the cancellation fee if they move more than 25 miles further than the address listed on their membership application, provided the member notifies Blueprint Fitness of the move prior to the first of the month in which the move is to occur. Any member who suffers a physical disability that will prevent him or her from using the facility for more than six months will not be charged a cancellation fee as long as the cancellation is accompanied by a doctor's note documenting the injury and prognosis. Members may cancel memberships by notifying Blueprint Fitness of their wish to cancel over the phone or in person, any time during business hours prior to the first day of the month to be cancelled. There are no refunds for membership fees, and Blueprint Fitness will not prorate a cancelled membership.

Hold Policy

Traveling for an extended time? No problem, you may put your membership on hold for a minimum of one month and up to a total of three months per calendar year. You just need to let us know in advance (we cannot apply it retroactively) and provide an end date. A hold fee of \$25 will be applied for each month membership is on hold. Regular membership and billing will resume at the conclusion of the hold. In the event of injury or other medical reasons we allow holds up to one year with documentation.

* Note, if less than ten days notice are provided, the next month's invoice will still be due, but the membership time will carry forward and re-start at the conclusion of the hold.

Declined Credit Card / ACH Fees

Please help us spend our time coaching rather than trying to collect dues by keeping your account information up to date. A fee of \$30 will be charged for any declined credit card or ACH (bank) transactions. Membership fees must be paid on or before the first day of the month.

Rules and/or Regulations

Members who do not observe Blueprint Fitness rules and regulations or who abuse equipment in any fashion will be asked to leave. The management reserves the right to terminate membership to anyone who refuses to observe any of Blueprint Fitness's rules or regulations. Not all rules and regulations are listed in this agreement. Blueprint Fitness reserves the rights to add, change or remove rules, conditions of membership, opening and closing hours, and all services and facilities offered by Blueprint Fitness.

Miscellaneous Policies & Procedures

Maintain Clean & Orderly Environment

Blueprint athletes are expected to pick up after themselves and take pride in their gym.

Reservation Policy

Class reservations will close **0 minutes prior** to class.

Exceptions: If in the event an athlete forgets to reserve a spot, and there is room in the class as shown on Wodify, the athlete can contact the specific coach to be admitted into class. This verification needs to take place prior to arrival (as there may be more than one athlete requesting a late reservation and the class may in fact be fully booked).

Class Cancellation/No Show Policy

Athletes are expected to cancel their class reservations no later than **15 minutes prior** to class start time. **If an athlete fails to cancel their reservation prior to class start time, a \$5 No-Show Fee will be applied through Wodify.** Your coaches and fellow athletes greatly appreciate updating your status in a timely manner.

PT Cancellation Policy

Blueprint Coaches ask that you respectfully give a 24-hour notice of cancellation by calling your specific Coach. **There is a forgiveness policy set in place for the first missed session. Thereafter, cancelling of an appointment with less than 24-hour notice or failure to attend a scheduled appointment will result in the forfeiting of that session.** We do understand emergencies occur. If cancellation of scheduled PT session occurs and it is deemed to be an emergency, you will not forfeit that session. Please recognize that Blueprint Coaches set aside your scheduled time just for you, have other clients/responsibilities to consider, and have to maintain a smooth running business. We appreciate you choosing us to help you reach your goals and look forward to healthy client-coach relationships.

Bringing A Friend

All athletes will have the ability to bring a friend to class if proper notice is given. Proper notice is considered notifying the gym 24 hours prior to class start time.

Guest athletes will need to sign a waiver before participation in class.

Blueprint Athletes have a certain amount of 'Guest Passes' depending on current membership (3-10/term).

Referral Discount

If a friend or family member a Blueprint athlete referred to the gym signs up, the referring athlete will receive **some form of 'thank you'**.

Lost & Found

Clothing, water bottles, and anything left at the gym will be stored as "lost & found" until Sunday of each week. If no arrangement is made to claim lost & found material, it will be disposed of on Sundays.

Please contact me (coachdyce@bluprintfit.com) if you have questions or concerns.